

# 1. CHILDREN, EDUCATION & FAMILIES - CEF - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees or charges	Additional information	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
CEF1	Education & Early Intervention													
CEF1-2	Additional & Special Educational Needs	SA	Recoup costs of other authorities' children educated in Oxfordshire Schools	Adjustments With Other LEA's	N/A	N/A	N/A	N/A	N/A	Charges vary depending on the level of service provided	568	575	-4	NB
CEF1-21	Special Educational Needs Recoupment				N/A	N/A	N/A	N/A	N/A		389	309	-88	NB
CEF1-21	Autism Recoupment				SA									
<b>Sub-Total Education &amp; Early Intervention</b>											<b>957</b>	<b>884</b>	<b>-92</b>	
CEF1-4	Education	D	To control provision	<b>Residential Centres (per pupil week)</b>	01/09/2011	£268.25	01/09/2012	£283.25	5.6%	Charges removed	1,451	1,492	12	NB
CEF1-41	Educational Transformation & Effectiveness			To control provision	<b>Hill End (per night)</b>									
	Residential Centres (Outdoor Education Centres)			O.C.C. Schools/Groups	01/04/2011	£200.00					151	154	0	NB
				Any building per night or per day ( group of less than 20, 50% discount )	01/04/2011	£150.00								NB
				Any day visit , max group of 30	01/04/2011	£5.00								NB
				Additional child with day visit (up to 5 max)	01/04/2011	£20.00								NB
				Staff Rooms/Chalets per night	01/04/2011									NB
				O.C.C. Schools/Groups			01/01/2012	£82.50						NB
				Any Kitchen (per day) Group Size 0-20			01/01/2012	£132.00						NB
				Any Kitchen (per day) Group Size 21-40			01/01/2012	£165.00						NB
				Any Kitchen (per day) Group Size 41-60			01/01/2012							NB
				Any Dormitory (per night) Group Size 0-20			01/01/2012	£110.00						NB
				Any Dormitory (per night) Group Size 21-40			01/01/2012	£187.00						NB
				Any Dormitory (per night) Group Size 41-60			01/01/2012	£220.00						NB
				Staff Bedroom (per night)			01/01/2012	£25.00						NB
				Camping (per tent per night, kitchen not included)			01/01/2012	£11.00						NB
				Day Guest (per person with residential)			01/01/2012	£6.00						NB
				Blue Dragon - Meeting Room Half Day			01/01/2012	£55.00						NB
				Blue Dragon - Meeting Room Full Day			01/01/2012	£99.00						NB
				Green Dragon - Meeting Room Half Day			01/01/2012	£33.00						NB
				Green Dragon - Meeting Room Full Day			01/01/2012	£66.00						NB
				Cookhouse and Barn - Meeting Room Half Day			01/01/2012	£44.00						NB
				Cookhouse and Barn - Meeting Room Full Day			01/01/2012	£77.00						NB
				Led Sessions (max 35 people) - Half Day			01/01/2012	£82.50						NB
				Led Sessions (max 35 people) - Full Day			01/01/2012	£168.00						NB
				Site Only Visit			01/01/2012	£100.00						NB

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					Effective Date	Rate	Effective Date	Proposed Rate						
				Commercial										
				Any Kitchen (per day) Group Size 0-20			01/01/2012	£110.00						SR
				Any Kitchen (per day) Group Size 21-40			01/01/2012	£165.00						SR
				Any Kitchen (per day) Group Size 41-60			01/01/2012	£198.00						SR
				Any Dormitory (per night) Group Size 0-20			01/01/2012	£132.00						SR
				Any Dormitory (per night) Group Size 21-40			01/01/2012	£220.00						SR
				Any Dormitory (per night) Group Size 41-60			01/01/2012	£253.00						SR
				Staff Bedroom (per night)			01/01/2012	£25.00						SR
				Camping (per tent per night, kitchen not included)			01/01/2012	£11.00						SR
				Day Guest (per person with residential)			01/01/2012	£6.00						SR
				Whole Site - All Buildings - (Friday - Sunday)			01/01/2012	£3,300.00						SR
				Whole Site - All Buildings - (per 24 hours from 10.00am)			01/01/2012	£1,650.00						SR
				Blue Dragon - Meeting Room Half Day			01/01/2012	£55.00						SR
				Blue Dragon - Meeting Room Full Day			01/01/2012	£99.00						SR
				Green Dragon - Meeting Room Half Day			01/01/2012	£33.00						SR
				Green Dragon - Meeting Room Full Day			01/01/2012	£66.00						SR
				Cookhouse and Barn - Meeting Room Half Day			01/01/2012	£44.00						SR
				Cookhouse and Barn - Meeting Room Full Day			01/01/2012	£77.00						SR
				Led Sessions (max 35 people) - Half Day			01/01/2012	£82.50						SR
				Led Sessions (max 35 people) - Full Day			01/01/2012	£168.00						SR
				Site Only Visit			01/01/2012	£100.00						SR
	<b>Sub-Total Education</b>										<b>1,602</b>	<b>1,646</b>	<b>12</b>	
<b>CEF3</b>	<b>Quality &amp; Compliance</b> Home To School & College Transport	<b>D</b>		<u>Contributions To School</u> <u>Transport (Per Term i.e. 3 per year)</u>										
				Assisted Travel Charge (return)	01/09/2011	£80.00	01/09/2012	£80.00	0.0%		317	317	-6	ZR
				Out of Catchment (return)	01/09/2011	£149.00	01/09/2012	£149.00	0.0%					ZR
				In Catchment (Return)	01/09/2011	No charge	01/09/2012	No charge						ZR
				Post 16 In catchment (return)	01/09/2011	£80.00	01/09/2012	£80.00	0.0%					ZR
				Post 16 out of catchment (return)	01/09/2011	£149.00	01/09/2012	£149.00	0.0%					ZR
	<b>Sub-Total Quality &amp; Compliance</b>										<b>317</b>	<b>317</b>	<b>-6</b>	
	<b>Sub-Total Children Education &amp; Families</b>										<b>2,876</b>	<b>2,847</b>	<b>-87</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR/EX	Standard Rate (20% 4 Jan 2011) / Charge stated excludes VAT
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 2. MUSIC SERVICE - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reason for change	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
CEF1	<b>CHILDREN, EDUCATION &amp; FAMILIES</b>													
CEF1-41	Music Service	D	Fees charged for music tuition, instruments hire and for YMA membership.	<b>Music Tuition</b>										
				OYMA Full membership no lessons	01/04/2011	£72.78	01/04/2012	£76.50	5.1%		26	27	0	EX
				OYMA full membership OCMS lessons	01/09/2011	£47.10	01/04/2012	£49.45	5.0%					EX
				OYMA full membership OCMS lessons - CMS	01/09/2011	£57.48	01/04/2012	£60.33	5.0%					EX
				OYMA single activity - no lessons	01/04/2011	£44.85	01/04/2012	£47.10	5.0%		10	11	1	EX
				OYMA single activity - OCMS lessons	01/09/2011	£31.35	01/04/2012	£33.45	6.7%					EX
				Individual Tuition										EX
				30 Minutes	01/04/2011	£213.90	01/04/2012	£225.00	5.2%		48	50	1	EX
				20 minutes	01/04/2011	£142.68	01/04/2012	£150.00	5.1%		201	211	6	EX
				Group Tuition										EX
				Group of 2	01/04/2011	£106.92	01/04/2012	£112.50	5.2%		199	87	-35	EX
				Group of 2 (20 minutes, New rate from 1 September 2012)			01/09/2012	£75.00				81		
				Group of 3	01/04/2011	£84.36	01/04/2012	£88.57	5.0%		167	73	-10	EX
				Group of 3 (further increase from 1 September 2012)	01/04/2011	£84.36	01/09/2012	£75.00	-11.1%			87		
				Group of 4-6	01/04/2011	£64.59	01/04/2012	£67.83	5.0%		215	94	21	EX
				Group of 4-6 (further increase from 1 September 2012)	01/04/2011	£64.59	01/09/2012	£75.00	16.1%			146		
				Group of 7 -9	01/04/2011	£45.45	01/04/2012	£48.00	5.6%		25	26	1	EX
				Group of 10 - 19	01/04/2011	£33.24	01/04/2012	£35.10	5.6%		4	4	0	EX
				Group of 20 or more	01/04/2011	£20.70	01/04/2012	£21.75	5.1%					EX
				BEGRATS	01/04/2011	£64.59	01/04/2012	£67.83	5.0%		93	98	3	EX
				Play On	01/04/2011	£45.45	01/04/2012	£48.00	5.6%		37	39	1	EX
				Endangered species	01/04/2011	£79.00	01/04/2012	£82.95	5.0%		22	23	1	EX
				Hire of Instruments	01/04/2011	£12.87	01/04/2012	£13.53	5.1%		17	18	1	EX
				Hire of Instruments	01/04/2011	£25.71	01/04/2012	£26.99	5.0%		49	51	1	EX
				Oxfordshire schools orchestra	01/04/2011	Various £500 - £550	01/04/2012	various up to 600	Various					EX
				Oxfordshire schools senior orchestra	01/04/2011	Various £565-£670	01/04/2012	various up to 750	Various					EX
				Oxfordshire County Youth orchestra	01/04/2011	Various £565-£670	01/04/2012	various up to 750	Various					EX
				Oxfordshire Youth Music Theatre	01/09/2011	£224.78	01/04/2012	actual cost	Various					EX
				non residential courses (daily rate)	01/04/2011	Various £15 - £21	01/04/2012	various up to 25	Various					EX
				non residential courses (1/2 day rate)	01/04/2011	Various £10-£21	01/04/2012	various up to 25	Various					EX
				Total of Tuition above							1,113	1126	-9	
				Adults	01/04/2011	£93.42	01/04/2012	£98.10	5.0%		10	11	1	EX
				Curriculum (per hour)	01/04/2011	£52.00	01/09/2012	£54.60	5.0%		84	88	2	EX
	<b>Sub-Total Music Service</b>										1,207	1225	-6	
	<b>Sub-Total Children, Education &amp; Families</b>										2,876	2847	-87	
	<b>TOTAL CHILDREN, EDUCATION &amp; FAMILIES</b>										4,083	4072	-93	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### Notes

Concessions: Children eligible for free school meals, free. Except for instrument hire.  
 Adults, as per adult education.  
 Hire of Instruments by Orchestra - now a range of charges depending on instrument max fee shown above.  
 Rates are set to be divisible by 3 to facilitate direct debit payments per term.

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 3. LIBRARIES - Review of Charges 2012/13

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						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge						
SCS4 SCS4-1	COMMUNITY SERVICES Library Service	D	To recover costs but remain competitive.	<b>PHOTOCOPYING</b> a) self-service photocopying - per A4 copy - per A3 copy b) by staff on self-serve copier - per A4 copy - per A3 copy - fragile items A4/A3 c) minimum charge for postal requests for copies	A	01/04/1991	£0.10		01/04/1991	£0.10		0.0%		31	29		SR SR SR SR SR SR
						01/04/1991	£0.20		01/04/1991	£0.20		0.0%					
						01/04/1995	£0.25		01/04/1995	£0.25		0.0%					
						01/04/1995	£0.50		01/04/1995	£0.50		0.0%					
						01/04/1998	£1.00		01/04/1998	£1.00		0.0%					
						01/04/2007	£3.40		01/04/2007	£3.40		0.0%					
						01/04/1997	£0.50		01/04/1997	£0.50		0.0%					
						01/04/1998	£1.00		01/04/1998	£1.00		0.0%					
		D	To recover costs but remain competitive.	<b>MICROFORM COPYING</b> a) self service copying b) copying by staff		01/04/1997	£0.50		01/04/1997	£0.50		0.0%		0	0	0	SR SR
						01/04/1998	£1.00		01/04/1998	£1.00		0.0%					
						01/04/2011	£0.20		01/04/2011	£0.20		0.0%					
						01/04/2011	£9.20		01/04/2011	£9.20		0.0%					
		D	An incentive for the earlier return of borrowed items.	<b>LIBRARY OVERDUE CHARGES</b> a) Static Libraries - Adults - per day library open during first week (daily rate) - maximum per item -Children - per day library open during first week - maximum per item - Children in public care	B	01/04/2007	£0.05		01/04/2007	£0.05		0.0%		238	178	-65	NB NB NB NB
						01/04/2007	£2.30		01/04/2007	£2.30		0.0%					
						01/04/2003	Exempt		01/04/2003	Exempt							
						01/04/2007	£1.50		01/04/2007	£1.50		0.0%					
		D	An incentive for readers to remember their tickets.	<b>REPLACEMENT OF LIBRARY TICKETS</b> - computer system (per ticket)		01/04/2007	£1.50		01/04/2007	£1.50		0.0%		2	2	0	NB
		D	To cover small element of costs incurred and act as an incentive to collect items when available.	<b>LIBRARY RESERVATION FEES</b> a) Book / Audio Books Reservations: - Standard charge - Concessionary rate - Under 18s (Incl children in public care) b) Items supplied from outside Oxfordshire : - Standard charge - Concessionary rate c) Audio Visual Reservations (excluding Audio Books): - Standard charge - Concessionary rate	C	01/04/2011	£0.95		01/04/2012	£1.00		5.3%	Comparable to neighbouring authorities	65	70	4	NB NB
						01/04/2011	£0.45		01/04/2012	£0.50		11.1%					
						01/04/2005	Exempt		01/04/2005	Exempt							
01/04/2006	£3.00						01/04/2012	£4.00		33.3%							
D	01/04/2006				£1.50		01/04/2012	£2.00		33.3%							
	E				01/04/2011	£0.95		01/04/2012	£1.00		5.3%						
					01/04/2011	£0.45		01/04/2012	£0.50		11.1%						

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						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge						
SCS4-1	Library Service (cont'd)	D	To purchase new items and maximise income for the Service as a whole.	<b>AUDIO VISUAL HIRE CHARGES</b>	F												
				a) Books on Cassette (per 3 weeks / mobiles 4 weeks):	F												
				- Band 1	F	01/04/2009	£0.50		01/04/2009	£0.50		0.0%					NB
				- Band 2	F	01/04/2004	£0.75		01/04/2004	£0.75		0.0%					NB
				- Band 3	F	01/04/2005	£1.50		01/04/2005	£1.50		0.0%					NB
				- Children in public care		01/04/2003	Exempt		01/04/2003	Exempt							
				b) Video Cassettes (per wk / Mobile Visit)	F												
				- Band 1		01/04/2006	£1.25		01/04/2006	£1.25		0.0%		0	0	0	NB
				- Band 2		01/04/2006	£2.50		01/04/2006	£2.50		0.0%					NB
				- Band 3		01/04/2006	£3.50		01/04/2006	£3.50		0.0%					NB
				c) DVDs (Per Week / Mobile visit)	F												
				- Band 1		01/04/2006	£1.25		01/04/2006	£1.25		0.0%		250	243	-12	NB
				- Band 2		01/04/2006	£2.50		01/04/2006	£2.50		0.0%					NB
				- Band 3		01/04/2006	£3.50		01/04/2006	£3.50		0.0%					NB
				d) DVDs Late return Charges (Per day Static Library)	F												
				- Band 1		01/01/2009	£0.20	£3.75	01/01/2009	£0.20	£3.75	0.0%					NB
				- Band 2		01/01/2009	£0.40	£7.50	01/01/2009	£0.40	£7.50	0.0%					NB
				- Band 3		01/01/2009	£0.50	£10.50	01/01/2009	£0.50	£10.50	0.0%					NB
				e) DVDs Late return Charges (Per day Mobile Library)	F												
				- Band 1		01/01/2009	£0.10	£3.75	01/01/2009	£0.10	£3.75	0.0%					NB
				- Band 2		01/01/2009	£0.20	£7.50	01/01/2009	£0.20	£7.50	0.0%					NB
				- Band 3		01/01/2009	£0.25	£10.50	01/01/2009	£0.25	£10.50	0.0%					NB
				f) Music CD's (per Week / Mobile visit)	F												
				- Band 1		01/04/1998	£1.00		01/04/1998	£1.00		0.0%		21	19	-2	NB
				- Band 2		01/04/1998	£1.50		01/04/1998	£1.50		0.0%					NB
				- Band 3		01/04/1998	£2.00		01/04/1998	£2.00		0.0%					NB
				- Taster loans (to try CDs on site)		01/04/2004	£0.25		01/04/2004	£0.25		0.0%					NB
				g) Music CDs Late return Charges (Per day Static Library)	F												
				- Band 1		01/01/2009	£0.15	£3.00	01/01/2009	£0.15	£3.00	0.0%					NB
				- Band 2		01/01/2009	£0.20	£4.50	01/01/2009	£0.20	£4.50	0.0%					NB
				- Band 3		01/01/2009	£0.30	£6.00	01/01/2009	£0.30	£6.00	0.0%					NB
				h) Music CDs Late return Charges (Per day Mobile Library)	F												
				- Band 1		01/01/2009	£0.07	£3.00	01/01/2009	£0.07	£3.00	0.0%					NB
				- Band 2		01/01/2009	£0.10	£4.50	01/01/2009	£0.10	£4.50	0.0%					NB
				- Band 3		01/01/2009	£0.15	£6.00	01/01/2009	£0.15	£6.00	0.0%					NB
				i) Books on CD (3 weeks / Mobile 4 Weeks):													
				- Band 1		01/01/2009	£0.50		01/01/2009	£0.50		0.0%		37	35	-3	NB
				- Band 2		01/04/2004	£0.75		01/04/2004	£0.75		0.0%					NB
				- Band 3		01/04/2004	£1.50		01/04/2004	£1.50		0.0%					NB
				- Children in public care		01/04/2003	Exempt		01/04/2003	Exempt							
				j) Audio Books & Language Packs Late Return Charges (Per day Static Library)	F												
				- Band 1		01/01/2009	£0.02	£1.50	01/01/2009	£0.02	£1.50	0.0%					NB
				- Band 2		01/01/2009	£0.04	£2.25	01/01/2009	£0.04	£2.25	0.0%					NB
				- Band 3		01/01/2009	£0.08	£4.50	01/01/2009	£0.08	£4.50	0.0%					NB

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						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge										
SCS4-1	Library Service (cont'd)			k) Audio Books & Language Packs Late Return Charges (Per day Mobile Library)	F																
				- Band 1		01/01/2009	£0.02	£1.50	01/01/2009	£0.02	£1.50	0.0%							NB		
				- Band 2		01/01/2009	£0.03	£2.25	01/01/2009	£0.03	£2.25	0.0%							NB		
				- Band 3		01/01/2009	£0.06	£4.50	01/01/2009	£0.06	£4.50	0.0%							NB		
				l) CD-ROM (per Week / Mobile visit)	F																
				- Band 1		01/04/2001	£1.00		01/04/2001	£1.00		0.0%			0	0	0		NB		
				- Band 2		01/04/2001	£1.50		01/04/2001	£1.50		0.0%							NB		
				- Band 3		01/04/2001	£2.00		01/04/2001	£2.00		0.0%							NB		
				- Band 4		01/04/2001	£3.00		01/04/2001	£3.00		0.0%							NB		
				m) Language Packs (per 3 weeks/ mobiles 4 weeks)	F																
				- Band 1		01/01/2009	£0.75		01/01/2009	£0.75		0.0%			3	3	0		NB		
				- Band 2		01/04/1999	£1.50		01/04/1999	£1.50		0.0%							NB		
				n) PlayStation Charges (per wk / mobiles 2 wks)	F																
				- Band 1		01/04/2005	£2.00		01/04/2005	£2.00		0.0%			0	0	0		NB		
				- Band 2		01/04/2005	£3.00		01/04/2005	£3.00		0.0%							NB		
				D	To self finance the service.	<b>VOCAL &amp; ORCHESTRAL SETS</b>										15	13	-2			
				a) Booking Fee per 6 month loan																	
				- Vocal Scores per set of 10																	
				- per score with performance time of 10 minutes or less						01/04/2004	£0.50		01/04/2004	£0.50	0.0%					NB	
- per score with performance time of more than 10 minutes						01/04/2004	£1.00		01/04/2004	£1.00	0.0%					NB					
- Orchestral Sets																					
- per set for works with performance time of 10 minutes or less						01/04/2004	£10.00		01/04/2012	£12.00	20.0%					NB					
- per set for works with performance time of more than 10 minutes						01/04/2004	£20.00		01/04/2012	£24.00	20.0%					NB					
b) Overdue charge (irrespective of original booking fee)						01/04/2004	£10.00		01/04/2004	£10.00	0.0%					NB					
- per week or part week, per loan, vocal or orchestral																					
c) Renewal fee per set for vocal or orchestral						01/04/2004	£10.00		01/04/2004	£10.00	0.0%					NB					
D	To recover costs.	<b>CD ROM / INTERNET SEARCHES</b>										0	0	0							
a) Searches:																					
Searches (staff mediated services):						01/04/2006	Various										SR				
- Mailing list per company record									01/04/2012	£0.10											
- Company report: executive/peer report per co.									01/04/2012	£1.50											
- Company report: standard report per co.									01/04/2012	£2.50											
- Company report: full report per co.									01/04/2012	£3.50											
- Admin charge if invoice requested									01/04/2012	£5.00											
- Research fees:																					
- Searches lasting 0-30mins									01/04/2012	£0.00											
- Searches lasting 31-60 mins									01/04/2012	£13.50											
- Searches lasting 31-90 mins									01/04/2012	£27.00											
- Searches lasting 31-120 mins									01/04/2012	£40.50											

### 3. LIBRARIES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2011/12			2012/13			% increase in fees & charges	Reasons for Change	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class
						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge						
				- printing (per page of text) - printing (digital mapping) - download to disk (floppy) - download to disk (CD)		01/04/2006	£0.20		01/04/2006	£0.20		0.0%					SR
						01/04/2000	£0.50		01/04/2000	£0.50		0.0%					SR
						01/04/2006	£0.50		01/04/2006	£0.50		0.0%					SR
						01/04/2006	£1.00		01/04/2006	£1.00		0.0%					SR
		D		<b>INTERNET SERVICE</b> A4 Colour and B&W prints A4 Colour and B&W prints (Double sided) A3 Colour and B&W prints A3 Colour and B&W prints (Double sided)  Sales of diskettes, discs, memory sticks		01/04/2009	£0.20		01/04/2009	£0.20		0.0%	To cover printing costs	53	56	2	SR
						01/04/2009	£0.30		01/04/2009	£0.30		0.0%					
						01/04/2009	£0.40		01/04/2009	£0.40		0.0%					
						01/04/2009	£0.60		01/04/2009	£0.60		0.0%					
						01/04/2009			01/04/2009	Various			Fees set at officers discretion				
SCS4-1	Library Service (cont'd)	D	To recover Costs	<b>FAX TRANSMISSIONS (by staff)</b> Handling charge		01/04/2009	£3.50		01/04/2009	£3.50		0.0%	Fees set at officers discretion reflecting market forces	3	3	0	SR
	<b>Sub-Total Library Service</b>													<b>729</b>	<b>658</b>	<b>-86</b>	

#### Notes

- A Housebound readers and people with disabilities are exempt from these charges.
- B Overdue charges will not be charged in the following cases:  
- books borrowed by housebound readers, people with disabilities, children in public care, registered foster carers, childminders and picture books borrowed by children under 5 yrs old on their own library card.  
- books borrowed from a mobile library
- C For all book and audio book reservations (including 'out of county'), housebound readers, people with disabilities, under 18's, and registered foster carers are exempt. Concessionary rates apply to unemployed people.
- D Includes reservation charges as stated in Library Reservations Fees note a).
- E Concessionary rates for audio visual reservations apply to the under 18's, people with disabilities and registered foster carers. Housebound readers are exempt.
- F Differential pricing is used for certain items / times of year to maximise income.  
All audio visual hire services are free to the housebound. People with disabilities are also entitled to free loans with the exception of DVDs in the highest price band..  
Children in public care and registered foster carers are exempt for audio books only

#### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

#### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)





## 4. HERITAGE SERVICES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2011/12		2012/13		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)							
SCS4-2	Heritage & Arts Services (cont'd)	D	To meet costs and income target.	<b>HIRE OF ACCOMMODATION</b>	A							6	4	-2		
				a) Oxfordshire Museum - Exhibition Gallery - per week - per day		01/04/2011 01/04/2011	£160.00 £40.00	01/04/2011 01/04/2011	£160.00 £40.00	0.0% 0.0%						EX EX
				b) Brewhouse - Exhibition Gallery - per month - 1/2 day Education Use - 1/2 day Commercial Use - per day - Education Use - per day - Commercial Use		01/04/2008 01/04/2007 01/04/2008 01/04/2008 01/04/2008 01/04/2011	£200.00 £20.00 £50.00 £50.00 £80.00	01/04/2008 01/04/2007 01/04/2008 01/04/2008 01/04/2011	£200.00 £20.00 £50.00 £50.00 £80.00	0.0% 0.0% 0.0% 0.0% 0.0%						EX EX EX EX EX
				c) Coachhouse - 1/2 day Education Use - 1/2 day Commercial Use - per day - Education Use - per day - Commercial Use		01/04/2008 01/04/2009 01/04/2008 01/04/2011	£30.00 £60.00 £50.00 £105.00	01/04/2008 01/04/2009 01/04/2008 01/04/2011	£30.00 £60.00 £50.00 £105.00	0.0% 0.0% 0.0% 0.0%						EX EX EX EX
			To meet costs	d) MRC Education Lecture Room - 1/2 day Education Use - per day - Education Use				01/04/2012 01/04/2012	£20.00 £40.00		<b>New Facility</b>					SR SR
				e) Provision of staff to support activities of hirer per hour - during Museum open hours - out of of Museum open hours		01/04/2011 01/04/2011	£12.50 £20.00	01/04/2011 01/04/2011	£15.00 £25.00	20.0% 25.0%	<b>To cover increased costs</b>					SR SR
				f) Equipment Hire Education Use per session Commercial Use per session	I I	01/04/2008 01/04/2011	£10.00 £25.00	01/04/2008 01/04/2011	£10.00 £25.00	0.0% 0.0%						SR SR
				g) Charge for use outside normal hours plus staffing opening hours - per hour Commercial Use up to 3 hours		01/04/2011 01/04/2011	£37.00 £55.00	01/04/2011 01/04/2011	£37.00 £55.00	0.0% 0.0%						EX EX
				h) The Oxfordshire Record Office (St Luke's) - Lecture Room - per day - per evening		01/04/2009 01/04/2009	£40.00 £25.00	01/10/2011 01/10/2011	£0.00 £0.00	-100.0% -100.0%	<b>Room no longer exists</b>					EX EX

## 4. HERITAGE SERVICES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2011/12		2012/13		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class				
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)											
SCS4-2	Heritage Services (cont'd)	D	To meet income targets which reduced the impact of previous budget cuts.	<b>CONSERVATION AND EXHIBITION SERVICES</b> a) MRC and St Luke's Remedial conservation - per hour b) Storage (per m <sup>2</sup> per year) MRC - per year - per month - St Lukes per shelf c) Environmental Monitoring (per month) - for 3 thermohygrographs - for each additional thermohygrograph Loan of datalogger and printout per period up to 2 months Environmental summary d) Conservation Advice - per day - per half-day e) Museum Pest Management plus materials - per day - per half day - per hour f) Hire of display equipment Cases - per day - per week - per month Screens - per day - per week - per month g) Labour (per hour) including delivery and collection	B	01/04/2008	£40.00	01/04/2008	£40.00	0.0%	In line with increased costs						SR			
						01/04/2008	£610.00	01/04/2008	£610.00	0.0%										
						01/04/2008	£61.00	01/04/2008	£61.00	0.0%								Charge removed as part of the	SR	
						01/04/2009	£305.00	01/04/2012	£320.00	4.9%										
						01/04/2008	£61.00	01/04/2012	£40.00	-34.4%								New Charges	SR	
						01/04/2008	£15.00	01/04/2012	£0.00	-100.0%										
								01/04/2012	£40.00									SR		
								01/04/2012	£40.00											
								01/04/2009	£320.00	01/04/2009								£320.00	0.0%	SR
								01/04/2008	£160.00	01/04/2008								£160.00	0.0%	
								01/04/2009	£320.00	01/04/2009								£320.00	0.0%	SR
								01/04/2008	£160.00	01/04/2008								£160.00	0.0%	
								01/04/2009	£40.00	01/04/2009								£40.00	0.0%	SR
								01/04/2009	£5.00	01/04/2009								£5.00	0.0%	
								01/04/2004	£30.00	01/04/2004								£30.00	0.0%	SR
								01/04/2004	£75.00	01/04/2004								£75.00	0.0%	
								01/04/2007	£4.00	01/04/2007								£4.00	0.0%	SR
								01/04/2004	£15.00	01/04/2004								£15.00	0.0%	
								01/04/2004	£40.00	01/04/2004								£40.00	0.0%	SR
								01/04/2008	£40.00	01/04/2012								£50.00	25.0%	
		D	To Meet Costs	<b>RESEARCH ENQUIRIES</b> - written reply to each enquiry per hour (or pro-rata)  - higher rate for businesses and profit-making organisations	E	01/04/2011	£27.00	01/04/2011	£27.00	0.0%	Minimum 30 minutes £13.50. Maximum 2 hours £54.00.	3	4	1	SR					
		01/04/2011	£40.00	01/04/2011	£40.00	0.0%	Minimum 30 minutes £20.00. Maximum 2 hours £80.00.	SR												

#### 4. HERITAGE SERVICES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2011/12		2012/13		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class	
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)								
SCS4-2	Heritage Services (cont'd)	D	To recover costs.	<b>CD-ROM CHARGES</b> a) Searches: - charge per search - printing (per page of text) - printing (digital mapping) - conversion to disk  b) Current Awareness: - Profile set-up - Annual Subscription		01/04/1999	£5.00	01/10/2011	£0.00	-100.0%	<b>To be charged as for other research/copies</b>		1	0	-1	SR	
						01/04/1999	£0.25	01/10/2011	£0.00	-100.0%							
						01/04/2000	£0.50	01/10/2011	£0.00	-100.0%							
						01/04/1999	£1.50	01/10/2011	£0.00	-100.0%							
						01/04/1999	£25.00	01/10/2011	£0.00	-100.0%							
						01/04/1999	£50.00	01/10/2011	£0.00	-100.0%							
						01/04/1999	£50.00	01/10/2011	£0.00	-100.0%							
		D	To recover costs	<b>MICROFORM COPYING</b> a) Self Service Copying - per A4 copy - per A3 copy b) Copying by Staff - per A4 copy - per A3 copy		01/04/2008	£0.50	01/04/2008	£0.50	0.0%	Rationalise copying charges		7	7	0	SR	
						01/04/2008	£0.75	01/04/2012	£0.50	-33.3%							
						01/04/2008	£1.00	01/04/2008	£1.00	0.0%							
						01/04/2008	£2.00	01/04/2012	£1.00	-50.0%							
						01/04/2008	£1.00	01/04/2008	£1.00	0.0%							
						01/04/2008	£2.00	01/04/2012	£1.00	-50.0%							
		D	To recover costs	<b>PHOTOCOPIES</b> <b>Self Service Copying -</b> - per A4 copy - per A3 copy  <b>Local Studies -</b> <b>Staff Operated Copying -</b> - per A4 copy - per A3 copy  <b>All Archive Documents and Delicate Documents</b> - per A4 copy - per A3 copy		01/10/2011		01/10/2011	£0.20		<b>New charges</b>						SR
						01/10/2011		01/10/2011	£0.20								
01/10/2011						01/10/2011	£0.50										
01/10/2011						01/10/2011	£0.50										
01/10/2011						01/10/2011	£1.00										
01/10/2011						01/10/2011	£1.00										
01/10/2011						01/10/2011	£1.00										
01/10/2011						01/10/2011	£1.00										
01/10/2011						01/10/2011	£1.00										

#### 4. HERITAGE SERVICES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2011/12		2012/13		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class		
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)									
SCS4-2	Heritage Services (cont'd)	D	To recover costs	<b>Computer Printouts</b>  <b>Self Service -</b> - per A4 copy - per A3 copy  <b>Staff Operated Copying -</b> - per A4 copy - per A3 copy				01/10/2011	£0.20		New charges					SR		
								01/10/2011	£0.20									
								01/10/2011	£0.50									
								01/10/2011	£0.50									
D	To recover costs	<b>Certificates</b> Per Copy - Motor Vehicle Registration copies Baptism Certificates Marriage Certificates			01/10/2011	£7.00	New charges					SR						
					01/10/2011	£9.00												
					01/10/2011	£9.00												
D	To recover costs	<b>COPIES OF RECORDINGS</b> from Oral History		01/04/1997	£16.00	01/04/2012	£15.00	-6.3%	Rationalise charges						SR			
D	To recover costs	<b>ADMINISTRATIVE CHARGE</b> Minimum charge for providing an invoice for any service		01/04/2011	£20.00	01/04/2011	£20.00	0.0%							SR			

## 4. HERITAGE SERVICES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2011/12		2012/13		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class																	
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)																								
SCS4-2	Heritage Services (cont'd)	D	To recover Costs	Photographic Photograph Documents	H	01/04/2008		01/10/2011	Various		New charge - Prices on application	External Photographer	0	0	0	SR																	
				Photographic Prints by External Photographer																													
				Postage & Packing - Reinforced Envelope in reinforced C4 envelope Cardboard Tube - Copies supplied in 450mm cardboard tube Disc Mailer - CR-ROM supplied in disc mailer Air Mail - additional to basic cost													01/10/2011	£2.00	New Charges														
																																01/10/2011	£4.00
																																01/10/2011	£4.00
01/10/2011	£2.00																																
D	To Recover Costs	LECTURE FEES plus travel and current OCC rates		01/04/2011	£40.00	01/04/2012	£50.00	25.0%	Meet increased costs			0	2	2	SR																		
D	To Recover Costs	Use of Oxfordshire Museum Garden for Wedding Photography		01/04/2011	£75.00	01/04/2011	£75.00	0.0%				0	0	0	EX																		
<b>Sub-Total Heritage Services</b>												<b>25</b>	<b>29</b>	<b>4</b>																			

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### Notes

A:	20% Commission is charges on all sales
B:	10% discount offered to Members of OMC, for work committed over £1,000 or more than 2 years.
C:	Concessions of 50% proposed for community groups that meet specified criteria.
D:	Preventative & Fumigation. Minimum 4 hours labour charged for set up.
E:	Transport outside County charged at Mileage / Hourly rate. Materials at cost.
F:	standardise rates due to closure of Central Library, OXS moving to ORO temporarily in 08/09
G:	ORO & OS have large income targets - charges reflect the need to meet these
H:	Photograph Documents with digital cameras - preserve documents from photocopying
I:	New way of charging to accurately reflect staff time to set up

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 5. ADULT SOCIAL CARE - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
SCS1	ADULT SOCIAL CARE												
SCS1-1	Older People & Physical Disabilities												
	Alert Service	SA	The Alert Service can be defined as the provision of equipment <u>plus</u> the monitoring of that equipment – it is not possible to have one without the other.	Weekly Charges:						0	0	0	
			Assessment, review, base alarm unit, pendant, monitoring, temporary movement into level 2 for a maximum of 6 weeks in any one rolling calendar year. Sensors installed according to assessed need	Level 1	01/11/2010	£5.00	01/11/2010	£5.00	0.0%	0	20	20	NB
			Assessment, review, base alarm unit, pendant, monitoring, planned support, 24/7 emergency response. Sensors installed according to assessed need	Level 2	01/11/2010	£22.00	01/11/2010	£22.00	0.0%	0	10	10	NB
	Older People												
	Care Homes	SA	Residents who are financially supported by the County Council in Residential and Nursing Homes are subject to a financial assessment under the National Assistance Regulations 2005. Under these Regs the Dept of Works and Pensions determine the minimum charge	Financially assessed contributions from clients in Care Homes	01/04/2011	Various	01/04/2012	Various		13,463	13,111	-621	NB
				Supported clients are those which have a capital threshold below £23,250 Contributions are set based on a financial assessment and vary accordingly.									
	Fairer Charging	SA	With effect from April 2003, all clients receiving non-residential services are subject to the Fairer Charging Policies for Home Care and Non-Residential Services.	<b>Domiciliary Charging</b> No charge for clients with income at or below the level of basic Income Support plus 25%						4,894	5,309	317	
				Single Care Assistant - Weekday									
				15 mins	01/04/2011	£9.93	01/04/2012	£10.13	2.0%				NB
				30 mins	01/04/2011	£12.55	01/04/2012	£12.80	2.0%				NB
				45 mins	01/04/2011	£15.33	01/04/2012	£15.64	2.0%				NB
				1 hour	01/04/2011	£18.04	01/04/2012	£18.40	2.0%				NB
				Single Care Assistant - Weekend									
				15 mins	01/04/2011	£10.06	01/04/2012	£10.26	2.0%				NB
				30 mins	01/04/2011	£15.26	01/04/2012	£15.57	2.0%				NB
				45 mins	01/04/2011	£18.76	01/04/2012	£19.14	2.0%				NB
				1 hour	01/04/2011	£23.18	01/04/2012	£23.64	2.0%				NB
				More than one Care Assist - Weekday									
				15 mins	01/04/2011	£15.26	01/04/2012	£15.57	2.0%				NB
				30 mins	01/04/2011	£20.98	01/04/2012	£21.40	2.0%				NB
				45 mins	01/04/2011	£26.53	01/04/2012	£27.06	2.0%				NB
				1 hour	01/04/2011	£32.03	01/04/2012	£32.67	2.0%				NB

## 5. ADULT SOCIAL CARE - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate						
				More than one Care Assist - Weekend										
				15 mins	01/04/2011	£15.41	01/04/2012	£15.72	2.0%				NB	
				30 mins	01/04/2011	£25.33	01/04/2012	£25.84	2.0%				NB	
				45 mins	01/04/2011	£32.46	01/04/2012	£33.11	2.0%				NB	
				1 hour	01/04/2011	£41.31	01/04/2012	£42.14	2.0%				NB	
				<b>Laundry service (To Be Confirmed)</b>			TBC	TBC	This new charge will be introduced following consultation					
				<b>Day Care Charging</b>						301	313	6		
				Day Care for Older People (max charge)										
				<b>Charge per day (To Be Confirmed)</b>	01/04/2010	£10	TBC	TBC	Subject to consultation				NB	
				<b>Transport to day centre (To Be Confirmed)</b>			TBC	TBC	This new charge will be introduced following consultation					
				Nominal charge per week for Home Support - For clients who are not immediately judged to be responsible for paying the full cost of their care	01/04/2010	£30	01/04/2010	£30	0.0%				NB	
	<b>Physical Disabilities</b>													
	Pooled Budget Contribution	SA	Statutory Requirement	Financially assessed contributions from clients in Care Homes Supported clients are those which have a capital threshold below £23,000. Contributions are set based on a financial assessment and vary accordingly.	01/04/2011	Various	01/04/2012	Various	-	468	385	-92	NB	
	Fairer Charging	SA	Same charging scheme as shown under Older People		01/04/2011	Various	01/04/2012	Various	-	151	246	92	NB	
	<b>Sub-Total Older People &amp; Physical Disabilities</b>										<b>19,277</b>	<b>19,394</b>	<b>-269</b>	
<b>SCS1-3</b>	<b>Mental Health</b>													
	Residential Services	SA	Statutory Requirement	Financially assessed contributions from clients in Care Homes	01/04/2011	Various	01/04/2012	Various	-	72	74	1	NB	
		SP	Nil contribution for clients covered by S117	Supported clients are those which have a capital threshold below £23,000. Contributions are set based on a financial assessment and vary accordingly									NB	
	Drugs and Alcohol	SA		As above	01/04/2011	Various	01/04/2012	Various	-	81	83	0	NB	
	Fairer Charging	SA	Same charging scheme as shown under Older People		01/04/2011	Various	01/04/2012	Various	-	24	25	1	NB	

## 5. ADULT SOCIAL CARE - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2.00% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
	<b>Sub-Total Integrated Mental Health Service</b>									177	182		1
SCS1-4	Services for all client groups Day Services	D		Private clients only. Other clients are assessed through fairer charging	01/04/2011	Various	01/04/2012	Various	-	157	139	-21	EX
	<b>Sub-Total Planning Day Services &amp; Prevention</b>									157	139	-21	
SCS1	OCC Contribution to Learning Disabilities Pool Residential External	SA	Statutory Requirement	Financially assessed contributions from clients in Care Homes Supported clients are those which have a capital threshold below £23,000. Contributions are set based on a financial assessment and vary accordingly.	01/04/2011	Various	01/04/2012	Various	-	1,540	1,260	-311	NB
	Fairer Charging	SA	Statutory Requirement	Home Care & Day Care -same basic scheme as shown under Older People	01/04/2011	Various	01/04/2012	Various	-	1,326	1,166	-187	NB
				Supported Living	01/04/2011	Various	01/04/2012	Various	-	1,158	59	-1,122	NB
		D		Adult Placements (including those for other client groups)	01/04/2011	Various	01/04/2012	Various	-	213	218	1	NB
				Supported living - additional support for client holidays	01/04/2011	Various	01/04/2012	Various	-	6		-6	
	<b>Sub-Total Learning Disabilities</b>									4,243	2,703	-1,625	
	<b>Sub-total Adult Social Care</b>									23,854	22,418	-1,913	

### Legal Position on charging

SP Statutory Prohibited  
SA Statutory Arrangements  
D Discretionary (LG Act 2003)

### VAT Class

SR Standard Rate (20% 4 Jan 2011)  
ZR Zero Rated  
NB Non Business  
EX Exempt



## 6. FIRE & RESCUE - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
SCS2-1	<b>FIRE &amp; RESCUE SERVICE</b>												
SCS2-1	Service Delivery	D	The charge is to cover the cost of an operational firefighter plus overheads.	<b>Special Services:</b> a) Personnel, regardless of rank, per hour or part hour.	01/04/2011	£42.00 <u>Incl VAT</u>	01/04/2012	£43.00	2.4%	7	2	-5	SR
			The charge compares with the hiring of a similar type of heavy plant such as a large mobile crane or Cherry Picker.	b) Aerial Ladder Platform per hour or part hour, excluding petrol.	01/04/2011	£220.00 <u>Incl VAT</u>	01/04/2012	£224.00	1.8%				SR
			This charge compares with the hiring of smaller plant with multiple special tools.	c) Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	01/04/2011	£85.00 <u>Incl VAT</u>	01/04/2012	£87.00	2.4%				SR
			The charge compares with the hiring of smaller self contained plant such as a small Cherry Picker.	d) Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour.	01/04/2011	£58.00 <u>Incl VAT</u>	01/04/2012	£59.00	1.7%				SR
		D	Recovery of costs relevant to the retrieval of a Fire Report,	<b>Fire Reports:</b> a) Preparation of Fire Report	01/04/2011	£35.00	01/04/2012	£36.00	2.9%	3	2	-1	NB
			Recovery of costs relevant to time spent investigating the fire, preparation of report and posting to client.	b) Preparation of a Fire Investigation Report	01/04/2011	£265.00	01/04/2012	£270.00	1.9%				NB
				i) short or extracted	01/04/2011	£350.00	01/04/2012	£357.00	2.0%				NB
				ii) full report or one involving extensive enquiries, photographs etc.	01/04/2011	£526.00	01/04/2012	£537.00	2.1%				NB
				iii) full report or one on major incidents requiring extensive protracted investigation etc.									NB
		D	The charge is to cover the cost of an operational officer for an interview on one of the Fire Service site locations.	Insurance Interviews	01/04/2011	£69.50	01/04/2012	£71.00	2.2%				NB
	<b>Service Support</b> Service Support Management	D	Annual charge made to alarm receiver centres and users of dedicated dial in facilities in respect of unwanted fire alarms	<b>Direct Dial in Facilities</b> Charges made to alarm receiver centres & users of dedicated dial in facilities in respect of unwanted fire alarms	01/04/2011	£407.00 <u>Excl. VAT</u>	01/04/2012	£415.00	2.0%	6	8	2	SR
	<b>Sub-Total Fire &amp; Rescue Service</b>									<b>16</b>	<b>12</b>	<b>-4</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 7. TRADING STANDARDS - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000			
SCS2-5	TRADING STANDARDS	SA	So that licence holders contribute towards the cost of the licensing system	<b>Licences (for holding poisons register)</b> Initial Registration Re-registration Change of Details	01/04/2011	£32.67	01/04/2012	£32.50	-0.5%	See Note 1	5	65	1	70	1	0	NB NB NB
					01/04/2011	£17.22	01/04/2012	£17.50	1.6%								
					01/04/2011	£8.80	01/04/2012	£9.00	2.3%								
		D	So that licence holders contribute towards the cost of the licencing system	<b>Performing animal licences</b>	01/04/2011	£27.00	01/04/2012	£27.50	1.9%				0		0	0	NB
		SA	Statutory Charge for issuing a licence to store explosives.	<b>Explosive Acts 1875 &amp; 1923:</b> a) Initial Licence Fees for storage of mixed explosives -one year's duration -two year's duration -three year's duration  b) Renewal Licence Fees for storage of mixed explosives -one year's duration -two year's duration -three year's duration  c) Initial Registration Fee for storage of mixed explosives -one year's duration -two year's duration -three year's duration  d) Renewal Registration Fee for storage of mixed explosives -one year's duration -two year's duration -three year's duration  e) Varying a licence - varying name or address - Transfer of licence/registration - Replacement of licence/registration	01/04/2011	£178.00	01/04/2011	£178.00	0.0%	See Note 2	14	14	0	0	0	NB NB NB  NB NB NB  NB NB NB  NB NB NB	
					01/04/2011	£234.00	01/04/2011	£234.00	0.0%								
					01/04/2011	£292.00	01/04/2011	£292.00	0.0%								
					01/04/2011	£83.00	01/04/2011	£83.00	0.0%								
					01/04/2011	£141.00	01/04/2011	£141.00	0.0%								
01/04/2011	£198.00				01/04/2011	£198.00	0.0%										
01/04/2011	£105.00				01/04/2011	£105.00	0.0%										
01/04/2011	£136.00				01/04/2011	£136.00	0.0%										
01/04/2011	£166.00				01/04/2011	£166.00	0.0%										
01/04/2011	£52.00				01/04/2011	£52.00	0.0%										
01/04/2011	£83.00	01/04/2011	£83.00	0.0%													
01/04/2011	£115.00	01/04/2011	£115.00	0.0%													
01/04/2011	£35.00	01/04/2011	£35.00	0.0%													
01/04/2011	£35.00	01/04/2011	£35.00	0.0%													
01/04/2011	£35.00	01/04/2011	£35.00	0.0%													

## 7. TRADING STANDARDS - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000			
SCS2-5	TRADING STANDARDS (Cont'd)	SA	Statutory Charge for issuing a licence to store petroleum.	<b>Dangerous Substances and Explosive Atmospherics Regulations 2002:</b>						See Note 2							
				a) Not exceeding 2,500 litres	01/04/2011	£42.00	01/04/2011	£42.00									
				b) Exceeding 2,500 litres but less than 50,000 litres	01/04/2011	£58.00	01/04/2011	£58.00	0.0%			14		14		0	NB
				c) Over 50,000 litres	01/04/2011	£120.00	01/04/2011	£120.00	0.0%								NB
				d) Transfer licence	01/04/2011	£8.00	01/04/2011	£8.00	0.0%								NB
		D	So that fee payers contribute towards the costs of the tests.	<b>Testing fees - verifying weights and measures</b>	01/04/2011	Various	01/04/2011		-		Various	65		59		-7	SR
				<b>Hourly rate</b>	01/04/2011	£69.62	01/04/2012	£71.00	2.0%								
				<b>Weighing instruments</b>													
				15k or less - First item	01/04/2011	£35.97	01/04/2012	£36.50	1.5%								
				- Reduced fee for second item	01/04/2011	£29.21	01/04/2012	£30.00	2.7%								
				- Reduced fee for 3 items or more	01/04/2011	£27.82	01/04/2012	£28.50	2.4%								
				Over 15Kq to 1,000ka - First item	01/04/2011	£60.58	01/04/2012	£62.00	2.3%								
				- Reduced fee for second item	01/04/2011	£48.14	01/04/2012	£49.00	1.8%								
				- Reduced fee for 3 items or more	01/04/2011	£45.64	01/04/2012	£46.50	1.9%								
				Over 1,000ka to 10t - First item	01/04/2011	£186.56	01/04/2012	£190.50	2.1%								
				- Reduced fee for second item	01/04/2011	£149.49	01/04/2012	£152.50	2.0%								
				- Reduced fee for 3 items or more	01/04/2011	N/A											
				- Weights and labour provided	01/04/2011	Hourly rate											
				Over 10t to 60t - First item	01/04/2011	£310.20	01/04/2012	£316.50	2.0%								
				- Reduced fee for second item	01/04/2011	£248.39	01/04/2012	£253.50	2.1%								
				- Reduced fee for 3 items or more	01/04/2011	N/A											
				- Weights and labour provided	01/04/2011	Hourly rate											
				Where a second person must attend or where a second series of tests is needed	01/04/2011	50% added to above rates											
				When specialist equipment is needed	01/04/2011	Charge per hour, day or											
				<b>Testing outside normal hours</b>													
				Outside 8:30-17:00, Monday to Friday and on Saturday:													
				Trading Standards Officer, per hour	01/04/2011	£10.30	01/04/2012	£10.50	1.9%								
				Non Trading Standards Officer, per hour	01/04/2011	£7.21	01/04/2012	£7.50	4.0%								
				On Sundays and Bank Holidays													
				Trading Standards Officer, per hour	01/04/2011	£20.60	01/04/2012	£21.00	1.9%								
				Non Trading Standards Officer, per hour	01/04/2011	£14.42	01/04/2012	£14.50	0.6%								
				<b>Weights</b>													
				500mg- 5Kq - First item	01/04/2011	£5.63	01/04/2012	£5.50	-2.3%								
				- Second and subsequent items	01/04/2011	£4.50	01/04/2012	£4.50	0.0%								
				Below 500mg and above 5Kq - First item	01/04/2011	£8.99	01/04/2012	£9.00	0.1%								
				- Second and subsequent items	01/04/2011	£6.74	01/04/2012	£7.00	3.9%								

## 7. TRADING STANDARDS - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class				
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000						
SCS2-5	<b>TRADING STANDARDS</b>  (Cont'd)			<b>Measuring instruments for Liquid fuel and Lubricants</b>																
				Per Nozzle - First item	01/04/2011	£102.76	01/04/2012	£105.00												
				- Second and subsequent items on same site	01/04/2011	£63.82	01/04/2012	£65.00												
				<b>Testing peripheral electronic equipment on a separate visit (per site)</b>	01/04/2011	£69.62	01/04/2012	£71.00												
				<b>Testing of credit card acceptor (per unit, regardless of number of nozzles etc)</b>	01/04/2011	£69.62	01/04/2012	£71.00												
				<b>Measuring instruments - Intoxicating liquor</b>																
				150ml or less - First item	01/04/2011	£14.60	01/04/2012	£15.00												
				- Second and subsequent items	01/04/2011	£11.68	01/04/2012	£12.00												
				Above 150ml - First item	01/04/2011	£17.98	01/04/2012	£18.50												
				- Second and subsequent items	01/04/2011	£14.39	01/04/2012	£14.50												
				<b>Length measures</b>																
				3 metres or less - First item	01/04/2011	£8.99	01/04/2012	£9.00												
				- Second and subsequent items	01/04/2011	£6.74	01/04/2012	£7.00												
				<b>Capacity measures</b>																
				1 litre or less - First item	01/04/2011	£5.63	01/04/2012	£5.50												
				- Second and subsequent items	01/04/2011	£4.50	01/04/2012	£4.50												
				Cubic ballast measures	01/04/2011	£152.84	01/04/2012	£156.00												
Average quantity measures	01/04/2011	£24.73	01/04/2012	£25.00																
Average quantity templates - First item	01/04/2011	£42.70	01/04/2012	£43.50																
- Second and subsequent items	01/04/2011	£16.85	01/04/2012	£17.00																

## 7. TRADING STANDARDS - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class				
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000						
SCS2-5	TRADING STANDARDS (Cont'd)			Pharmaceutical measures at manufacturers premises																
				0-50 items - 5 graduations	01/04/2011	£2.44	01/04/2012	£2.50												
				- 6 graduations	01/04/2011	£2.59	01/04/2012	£2.50												
				- 7 to 10 graduations	01/04/2011	£3.63	01/04/2012	£3.50												
				50-100 items - 5 graduations	01/04/2011	£1.96	01/04/2012	£2.00												
				- 6 graduations	01/04/2011	£2.07	01/04/2012	£2.00												
				- 7 to 10 graduations	01/04/2011	£2.91	01/04/2012	£3.00												
				100+ items - 5 graduations	01/04/2011	£1.83	01/04/2012	£2.00												
				- 6 graduations	01/04/2011	£1.94	01/04/2012	£2.00												
				- 7 to 10 graduations	01/04/2011	£2.72	01/04/2012	£3.00												
				D			Hire of cattle crush:													
							Oxfordshire businesses													
							- First day	01/04/2011	£253.75	01/04/2012	£259.00				1		1		0	SR
							- Subsequent days	01/04/2011	£76.13	01/04/2012	£77.50									
							- Additional fee for re-location (per hour)	01/04/2011	£15.23	01/04/2012	£15.53									
			Non-Oxfordshire businesses																	
			- First day	01/04/2011	£304.50	01/04/2012	£310.50													
			- Subsequent days	01/04/2011	£76.13	01/04/2012	£77.50													
			- Additional fee for re-location (per hour)	01/04/2011	£15.23	01/04/2012	£15.50													
		To recover costs incurred administering the scheme	Buy with Confidence Trader Approval scheme																	
			1-5 employees	01/04/2011	£101.50	01/04/2012	£103.50					8		8		0				
			6-20 employees	01/04/2011	£152.25	01/04/2012	£155.50													
			21+ employees	01/04/2011	£203.00	01/04/2012	£207.00													
	Sub-Total Trading Standards											103		97		-8				

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

**Note 1:** National guidance on fees for this activity are issued by LG Regulation. OCC fees will be set following the issue of this guidance.

**Note 2:** Fees set by statute and have not yet been issued for 2012/13. We don't expect to be notified before the new year but were frozen for 2011/12

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 8. GYPSY & TRAVELLER SERVICE - S&CS - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
SCS2-4	<b>GYPSY &amp; TRAVELLER SERVICES</b>													
	Oxfordshire sites	D	Recovery of full cost	Weekly rent of plot to site resident	01/04/2011	£62.00	01/04/2012	£63.00	1.6%	<i>The site is undergoing total refurbishment</i>	238	242	-1	EX
	Buckinghamshire sites	D	Recovery of full cost	Weekly rent of plot to site resident	01/04/2011	£62.00	01/04/2012	£63.00	1.6%		206	209	-1	EX
		D	Recovery of full cost	Rent for plots at the Orchards  (Rent at this site is lower because full facilities are not available)	01/04/2011	£31.00	01/04/2012	£63.00	103.2%		7	14	7	EX
	<b>Sub-Total Gypsy &amp; Traveller Service</b>										<b>451</b>	<b>465</b>	<b>5</b>	
	<b>Sub-Total Library Service</b>										<b>729</b>	<b>658</b>	<b>-86</b>	
	<b>Sub-Total Heritage Services</b>										<b>25</b>	<b>29</b>	<b>4</b>	
	<b>Sub-Total Adult Social care</b>										<b>23,854</b>	<b>22,418</b>	<b>-1,913</b>	
	<b>Sub-Total Fire &amp; Rescue</b>										<b>16</b>	<b>12</b>	<b>-4</b>	
	<b>Sub-Total Trading Standards</b>										<b>103</b>	<b>97</b>	<b>-8</b>	
	<b>TOTAL SOCIAL &amp; COMMUNITY SERVICES</b>										<b>25,178</b>	<b>23,679</b>	<b>-2,003</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000		
EE1	<b>HIGHWAYS &amp; TRANSPORT</b>														
EE1-2	<b>Policy &amp; Strategy</b>	D	Cover Administration and Supervision Costs for S.38 & S.278 agreements relating to new developments	Administration and Supervision Fees for highway works on new developments - Percentage of Capital cost - Minimum charge (from 1 April 2010) Additionally: - Technical Approvals	01/04/2005						340		347	0	
					01/04/2010	9% £1,500	01/04/2010	9% £1,500	0.0% 0.0%						NB NB
						0.4%		0.4%	0.0%						NB
EE1-3	<b>Delivery</b>	D	Recover costs	Temporary Traffic Regulation Orders Basic Charges: - Routine Temporary TRO - Emergency Notice Advertising, maint of notices and exceptional staff time at cost	01/04/2011										
						£850.00	01/04/2012	£870.00	2.4%	40	34	40	35	0	NB
						£425.00	01/04/2012	£435.00	2.4%	225	96	225	98	0	NB
						At cost	01/04/2012	At cost - min £40							
		D	Recover costs	Planning Obligation (by Unilateral Undertaking)  - Exclusion of property from eligibility for residents (etc) permits or similar - TRO changes related to developments at cost (Minimum charge from 1/04/12)	01/04/2011										
						£1,500.00	01/04/2011	£1,500.00	0.0%	10	15	10	15	0	NB
						MIN £1000	01/04/2011	MIN £1000		5	5	5	5	0	NB
						At cost	01/04/2011	At cost							
		D	Recover cost of sign removal	Removal of unauthorised signs (a) Signs under 0.5 sq metre in area (b) Signs over 0.5 sq metre in area	01/04/2010	£90.00	01/04/2012	£92.00	2.2%	7	1	7	1	0	NB
						£125.00	01/04/2012	£128.00	2.4%	3		3		0	NB
		D		Tourism Signs - New charging framework from 2007: (a) Assessing application and detailed site assessment  (b) Design, manufacture & erection  (c) Maintenance & removal	01/04/2010										
						£230.00	01/04/2010	£230.00	0.0%						NB
						Cost + 15%	01/04/2010	Cost + 15%							SR
						2/3 x (b) above	01/04/2010	2/3 x (b) above							SR
		D		Private access protection road markings		£50.00	01/04/2010	£55.00					0		NB

## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000			
EE1-3	Delivery (Cont'd)	D	Recover costs of design work for new street lighting schemes.	Design Work on Street Lighting for New Developments						25	11	25	11	0	SR SR SR	
				- Percentage of capital cost	1/4/2011	5%	01/04/2012	5%	0.0%							
				- Minimum Charge	1/4/2011	£246.00	01/04/2012	£252.00	2.4%							
				- Maximum Charge	1/4/2011	£1,020.00	01/04/2012	£1,044.00	2.4%							
		D	Recover costs of design work for new street lighting schemes.	Re-submission of Design Work on Street Lighting	01/04/2011	£66.00	01/04/2012	£68.00	3.0%	3	0	3	0	0	SR	
		D	Cover administration costs of attending to enquiries, including retrieval, printing and dispatch of accident data	Sale of Accident Analysis Reports	01/04/2011	£33.00	01/04/2012	£34.00	3.0%	40	1	40	1	0	SR	
		D	Recover reasonable costs	Staff Admin Time responding to external requests for Private Works in Highway related matters	01/04/2011	£40.00 per hr. or 15% of total works	01/04/2011	£40.00	0.0%		9		9	0	SR SR	
EE1-4	Customer & Business	SA	Ensure reinstatement is undertaken	Reinstatement of Trenches											NB	
				Site Supervision by Highways Inspectors - Standard Charge for Defect Inspections set by Statutory Regulation	01/04/2009	£47.50	01/04/2009	£47.50	0.0%	1,470	70	1,470	70	-1		
		SA	Ensure reinstatement is undertaken	Reinstatement of Trenches												NB
		Site Supervision by Highways Inspectors - Standard Charge for Sample Inspections set by Statutory Regulation	01/04/2009	£50.00	01/04/2009	£50.00	0.0%	6,000	300	6,000	300					
		SA	Recover costs	Commutated fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record	01/04/2001	£600.00	01/04/2001	£600.00	0.0%	35	21	35	21	0	NB	
SA	Recover costs	Fixed Penalty Notice income from statutory undertakers for non-compliance with Sections 54, 55, 57, 70, 74 of the New Roads and Street Works Act (NRSWA)	12/05/2008	£120.00	12/05/2008	£120.00	0.0%	50	6	50	6	0	NB			
			Discounted rate		12/05/2008	£80.00	12/05/2008	£80.00	0.0%	8	1	8	1	0	NB	



## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000			
EE1-4	Customer & Business (Cont'd)	SA	Recover costs	Charge to public utilities for outstaying prescribed and/or reasonable periods for their works in the highway.	01/06/2001	Various As per scale of charges	01/06/2001	Various As per scale of charges		100	50	100	50	-1	NB	
		D	Recover costs	Filming Policy - On or in the vicinity of the Highway: - Application Fee for permission to film Crew Size 1-5 Crew Size 6-12 Crew Size 12-29 Crew Size 30+ - Further Associated charges (site visits, materials, alterations, clearance etc...)	01/04/2011	£50.00	01/04/2012	£52.50	5.0%		4		4	0	NB	
						01/04/2011	£100.00	01/04/2012	£105.00	5.0%						
						01/04/2011	£300.00	01/04/2012	£315.00	5.0%						
						01/04/2011	£1,000.00	01/04/2012	£1,050.00	5.0%						
						01/04/2011	Various at cost	01/04/2012	Various at cost							NB
		D	Recover costs	Vehicle Crossings (residential)	01/04/2011	£80.00	01/04/2012	£84.00	5.0%	650	52	650	55	2	NB	
		D	Recover costs	Vehicle Crossings (multiple access and commercial use)	01/04/2011	£300.00	01/04/2012	£315.00	5.0%	5	1	5	2	1	NB	
		D	Recover costs	Vehicle Crossings - Design and Testing Costs	01/04/2009	at cost	01/04/2012	at cost			2		2		0	NB
		D	Recover costs	Highway Material Storage Licence	01/04/2011	£40.00	01/04/2012	£42.00	5.0%	20	1	20	1	0	NB	
		D	Recover costs	Renewal of Material Storage Licence	01/04/2011	£20.00	01/04/2012	£21.00	5.0%	20	0	20	0	0	NB	
		D	Recover costs	Skip Licences	01/04/2011	£40.00	01/04/2012	£42.00	5.0%	2,150	86	2,050	86	-2	NB	
		D	Recover costs	Skip Licence Renewals	01/04/2011	£25.00	01/04/2012	£26.00	4.0%	750	19	720	19	-1	NB	
		D	Recover costs	Scaffolding Licences up to 8m length - one month occupation	01/04/2011	£90.00	01/04/2012	£95.00	5.6%	460	41	460	44	2	NB	
D	Recover costs	Scaffolding Licences Renewals - one month occupation	01/04/2011	£70.00	01/04/2012	£74.00	5.7%	100	7	100	7	0	NB			

## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class		
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000				
EE1-4	Customer & Business (Cont'd)	D	Recover costs	Scaffolding Licences 8.1m+ - one month occupation	01/04/2011	£100.00	01/04/2012	£105.00	5.0%	100	10	100	11	0	NB		
		D	Recover costs	Scaffolding Licences Renewals - one month occupation	01/04/2011	£85.00	01/04/2012	£90.00	5.9%	20	2	20	2	0	NB		
		D	Recover costs	Tower Scaffolding Licences/Cherry Picker / Small Lift / Small crane - 2 days occupation	01/04/2011	£60.00	01/04/2012	£63.00	5.0%	300	18	300	19	1	NB		
		D	Recover costs	Scaffolding Licences Renewals - 2 days occupation	01/04/2011	£60.00	01/04/2012	£63.00	5.0%	30	2	30	2	0	NB		
		D	Recover costs	Hoarding Consents up to 8m length - one month occupation	01/04/2011	£90.00	01/04/2012	£95.00	5.6%	20	2	20	2	0	NB		
		D	Recover costs	Hoarding Consents Renewals - one month occupation	01/04/2011	£70.00	01/04/2012	£74.00	5.7%	4	0	4	0	0	NB		
		D	Recover costs	Hoarding Consents 8.1m + - one month occupation	01/04/2011	£100.00	01/04/2012	£105.00	5.0%	10	1	10	1	0	NB		
		D	Recover costs	Hoarding Consents Renewals - one month occupation	01/04/2011	£85.00	01/04/2012	£90.00	5.9%	4	0	4	0	0	NB		
		D	Recover costs	Oversailing Consents - structures oversailing the highway	01/04/2011	£150.00	01/04/2012	£157.50	5.0%	8	1	8	1	0	NB		
		D	Recover costs	Oversailing Consents - temporary traffic monitoring/CCTV oversailing the highway attached to OCC proertv	01/04/2011	£50.00	01/04/2012	£52.50	5.0%	40	2	40	2	0	NB		
		D	Recover costs	Table & Chairs Licence Annual charges - new framework Up to 2 tables & 8 seats For 3 to 4 tables & up to 16 seats For 5 to 10 tables & up to 40 seats For 11 or more tables & over 40 seats	01/04/2011							9		9		0	
				D	Recover costs	Supply of Highway related information, including Personal Search Fees - Written response to enquiries	01/04/2011	£60.00	01/04/2012	£62.40	4.0%	1,100	66	1,100	68	1	SR
						Verbal response to enquiries	01/04/2011	£12.24	01/04/2012	£12.60	2.9%	10	0	10	0	0	SR

## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class		
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000				
EE1-4	Customer & Business (Cont'd)	D	Recover costs	Supply of Conveyancing 29 Highway Search Information	01/04/2002	£10,000.00	01/04/2002	£10,000.00	0.0%	5	50	5	50	-1	NB		
					01/04/2011	Recover costs	Supply of Traffic Survey Data - First Data Item	£188.00	01/04/2012	£198.00	5.3%		3		3	0	SR
								£117.50	01/04/2012	£125.00	6.4%						
£29.38	01/04/2012	£30.00	2.1%														
EE1-42	On-Street Parking & Park and Ride	D	Cover Admin Costs	Supply copies of signal controller specifications and site drawings	01/01/2010	£40	01/01/2012	£42	5.0%	5	0	5	0	0	SR		
				Additional site in same request	01/01/2010	£20.00	01/01/2012	£21.00	5.0%	10	0	10	0	0	SR		
		D	Contribute towards operating costs of park and ride facilities	Park and Ride Car Park charges	01/04/2007	Free	01/04/12	TBA	This new charge is subject to consultation				0	0	0		
				Long stay at Thornhill & Water Eaton only - charges subject to consultation													
			Excess Charge Notices -														
			Fines paid within 14 days		£20.00	01/04/12	£20.00	0.0%							NB		
			Fines paid after 14 & up to 28 days		£40.00	01/04/12	£40.00	0.0%							NB		

## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class				
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000						
EE1-42	On-Street Parking & Park and Ride (Cont'd)	D	On Street Parking	On Street Parking - Pay and Display															
				Oxford City Centre - Central Area															
				8am-6:30pm Mon-Sat															
				30 min	13/09/2010	£1.00	13/09/2010	£1.00			0.0%							NB	
				1 hour	13/09/2010	£2.50	13/09/2010	£2.50			0.0%							NB	
				2 hours (where applicable)	13/09/2010	£4.00	13/09/2010	£4.00			0.0%							NB	
				3 hours (where applicable)	13/09/2010	£4.00	13/09/2010	£4.00			0.0%								
				8am-6:30pm Sunday	30/08/2011	As Mon-Sat	13/09/2011	As Mon-Sat			0.0%								
				6.30pm - 10pm daily	30/08/2011	£2.50	13/09/2011	£2.50			0.0%								
				Oxford City Centre - Outer Areas															
				8am-6:30pm Mon-Sat (or as applicable)															
				30 min	13/09/2010	£1.00	13/09/2010	£1.00			0.0%							NB	
				1 hour	13/09/2010	£2.00	13/09/2010	£2.00			0.0%							NB	
				2 hours	13/09/2010	£3.00	13/09/2010	£3.00			0.0%							NB	
				8am-10pm Sunday (where applicable)	30/08/2011	£2.00	30/08/2011	£2.00			0.0%								
				6.30pm - 10pm daily (where applicable)	30/08/2011	£2.00	30/08/2011	£2.00			0.0%								
				Abingdon 8am-6pm (excl. Sundays, B hols.)															
				1 hour	01/04/2010	£0.40	01/04/2010	£0.40			0.0%								NB
				2 hours (the maximum)	01/04/2010	£0.60	01/04/2010	£0.60			0.0%								NB
				Visitor permit (24 hours)	01/04/2010	£0.40	01/04/2010	£0.40			0.0%								NB
				Henley 8am-6pm (excl. Sundays, B Hols.)															
				1 hour	01/04/2010	£0.30	01/04/2010	£0.30			0.0%								NB
				2 hours (the maximum)	01/04/2010	£0.40	01/04/2010	£0.40			0.0%								NB
Visitors permit (24 hours)	01/04/2010	£0.30	01/04/2010	£0.30			0.0%								NB				
Wallingford 8am-6pm (excl. Sundays, B hols.)																			
1.5 hours (the maximum)	01/04/2010	£0.30	01/04/2010	£0.30			0.0%												
Vehicle Removal Charge	01/04/2010	£105.00	01/04/2010	£105.00			0.0%								NB				
											5,446		5,555	0					

## 9. HIGHWAYS & TRANSPORT - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class			
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000					
EE1-42	On-Street Parking & Park and Ride (Cont'd)	D	Parking Permits	Parking Permits - Oxford (per annum)														
				Oxford residents (excl. Kassam stadium) 1st & 2nd Car	01/04/2011	£50.00	01/04/2011	£50.00								NB		
				Oxford residents (excl. Kassam stadium) 3rd Car	04/01/2011	£100.00	01/04/2011	£100.00									NB	
				Oxford residents (excl. Kassam stadium) 4th Car	04/01/2011	£150.00	01/04/2011	£150.00									NB	
				Oxford residents (Kassam stadium area)	04/01/2011	£11.00	01/04/2011	£11.00									NB	
				Business permits	01/04/2010	£100.00	01/04/2010	£100.00									NB	
				Traders permits per week	01/04/2010	£15.00	01/04/2012	£16.00									NB	
				Visitors permits - First 25	01/04/2010	Free	01/04/2010	Free									NB	
				Visitors permits - 2nd 25 (total cost)	01/04/2011	£16.00	01/04/2011	£16.00									NB	
				Residents Parking Permits - Abingdon (per annum)		£100.00	01/04/2012	£100.00									NB	
				Residents Parking Permits - Henley (per annum)		£65.00	01/04/2012	£65.00									NB	
				Excess Charge Notices - Fines paid within 14 days		£20.00	01/04/2012	£20.00									NB	
				Excess Charge Notices - Fines paid after 14 & up to 28 days		£40.00	01/04/2012	£40.00									NB	
				Penalty Charge Notices - higher contraventions														
				Penalty Charge Notices - higher contraventions Fines paid within 14 days	01/04/2008	£35.00	01/04/2008	£35.00									NB	
				Penalty Charge Notices - higher contraventions Fines paid after 14 & up to 28 days	01/04/2008	£70.00	01/04/2008	£70.00									NB	
				Penalty Charge Notices - lower contraventions														
				Penalty Charge Notices - lower contraventions Fines paid within 14 days	01/04/2008	£25.00	01/04/2008	£25.00									NB	
				Penalty Charge Notices - lower contraventions Fines paid after 14 & up to 28 days	01/04/2008	£50.00	01/04/2008	£50.00									NB	
				Bus Lane Camera Enforcement														
Bus Lane Camera Enforcement Fines paid within 14 days		£30.00	01/04/2012	£30.00									NB					
Bus Lane Camera Enforcement Fines paid after 14 & up to 28 days		£60.00	01/04/2012	£60.00									NB					
<b>Sub-Total Highways &amp; Transport</b>																		
											6,785		6,914		-6			

### Legal Position on charging

SP Statutory Prohibited  
SA Statutory Arrangements  
D Discretionary (LG Act 2003)

### Note

1. This charge may be reviewed further  
2. Please note - detailed changes are being considered and the resulting income is estimated  
3. Income from Parking Permits is included in the On Street Parking total

### VAT Class

SR Standard Rate (20% 4 Jan 2011)  
ZR Zero Rated  
NB Non Business  
EX Exempt

## 10. SUSTAINABLE DEVELOPMENT, WASTE MANAGEMENT, COUNTRYSIDE - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
EE2	<u>SUSTAINABLE DEVELOPMENT</u>															
EE2-2	Planning Implementation	SA	To contribute to cost of deciding on minerals and waste development control application & County Council's own developments	Planning Applications	01/04/2006	Various	01/04/2006	Various				179		160	-23	NB
		D	To contribute to cost of providing pre-app advice to applicants/developers	Pre - application advice	01/01/2011	Various	01/01/2011	Various				20		10	-10	NB
		D	To contribute to cost of providing the development control service	Clearance of conditions on planning permissions	01/10/2010	£85.00 per request	01/10/2010	£85.00 per request	0.0%	no change		5		2	-3	NB
		D	Recover costs	Supply of information in regards to Planning Obligations and other associated legal agreements												
				Written response to enquiries	01/04/2011	£60.00	01/04/2012	£62.40	4.0%		8	1	8	0	-1	SR
				Copies of Planning Obligations and other associated legal agreements (i.e S38, S278, Bonds, Routing Agreements etc)												
				Electronic Copies	01/04/2011	£18.00	01/04/2011	£18.00	0.0%	no change	6	0	6	0	0	SR
				Paper Copies	01/04/2011	£24.00	01/04/2011	£24.00	0.0%	no change	6	0	6	0	0	SR
		D	Recovery of costs	Charging administration fee for managing & monitoring S.106 agreements relating to planning	01/04/2006	Various	01/04/2006	Various	0.0%			21		22	1	NB
		SA	Recovery of costs	Charging for Monitoring of Minerals Sites - Active Sites		£288.00 per visit		288.00 per visit	0.0%	no change		19		19	0	NB
				Charging for Monitoring of Minerals Sites - Dormant Sites		£96.00 per visit		96.00 per visit	0.0%	no change						
		D	To contribute to cost of Historic Environmental Record (HER) consultations.	Charge for digitised HER data to commercial organisations	01/04/2011	£75.00 per hour	01/4/2011	£75.00 per hour	0.0%	no change		1		1	0	NB
		D	To contribute to cost of HER consultations.	Charge for commercial visits to the HER.	01/04/2011	£75.00 per hour	01/4/2011	£75.00 per hour	0.0%	no change		1		1	0	NB
		D	To contribute to the cost of monitoring fieldwork.	Charge for monitoring of archaeological fieldwork .	01/04/2011	Various	01/4/2011	Various		no change		1		1	0	NB
		D	To contribute to the cost of arranging for archaeological fieldwork.	Charge for writing briefs for archaeological fieldwork required for commercial developments.	01/04/2011	£75.00 per brief	01/4/2011	£75.00 per brief	0.0%	no change		1		1	0	NB

## 10. SUSTAINABLE DEVELOPMENT, WASTE MANAGEMENT, COUNTRYSIDE - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
EE2-4	Waste Management General Site Costs	D	Recover costs	Disposal of Large Scale DIY Waste	01/04/2011	£1.00 per item	01/04/2011	£1.00	0.0%	no change		9		11	2	SR
		D	To recover costs of disposing of tyres	Standard motorcycle and car tyres	01/04/2011	£2.50	01/04/2011	£2.50	0.0%	no change		5		7	2	SR
				Oversized car (no lorry tyres)	01/04/2008	£4.00	01/04/2008	£4.00	0.0%	no change		1		1	0	SR
EE2-5 EE2-51	Countryside Countryside Services	SA	Recovery of costs under DoE Circular 3/1993	<u>Public Path Order Charges</u> a) Applications received between 10/3/93 - 21/8/96	01/04/2003	£400.00	01/04/2003	£400.00	0.0%	no change	2	1	2	1	0	NB
		SA	Recovery of costs under DoE Circular 11/1996	b) Orders confirmed unopposed	01/04/2011	£1,105.00	01/04/2012	£1,127.00	2.0%		7	8	8	9	1	NB
		SA	Recovery of costs under DoE Circular 11/1996	c) Orders confirmed - objections withdrawn	01/04/2011	£1,520.00	01/04/2012	£1,550.00	2.0%		0	0		0	0	NB
		SA	Recovery of costs under DoE Circular 11/1996	d) Orders opposed - not proceeded with	01/04/2011	£1,728.00	01/04/2012	£1,762.00	2.0%		0	0		0	0	NB
		SA	Recovery of costs under DoE Circular 11/1996	e) Orders opposed - submitted to SoS	01/04/2011	£2,115.00	01/04/2012	£2,157.00	2.0%		2	4	1	2	-2	NB
		D	Recovery of full cost	<u>Commons Registration Authority</u> Common searches	01/04/2011	£17.76	01/04/2012	£18.11	2.0%		1200	21	1,200	21	0	NB
		SA	Recovery of reasonable fee under Commons Registration (General) Regulations 1966	Certified copy of register (per parcel - max. 10 sheets)	01/04/2011	£17.76	01/04/2012	£18.11	2.0%		56	1	30	1	0	NB
		D	Recover costs	Supply of Highway related information Written response to enquiries	01/04/2011	£60.00	01/04/2012	£62.40	4.0%		0	0	0	0	0	SR
		D	Recover costs	Sale of Planprints - up to A1 size	01/04/2008	£7.90	01/04/2008	£7.90	0.0%	no change	0	0	0	0	0	SR
			Recover costs	Sale of Photocopies (per side)												
				A4 - black & white	01/04/2011	£0.25	01/04/2011	£0.25	0.0%	no change	0	0	0	0	0	SR
				A4 - colour	01/04/2011	£0.30	01/04/2011	£0.30	0.0%	no change	0	0	0	0	0	SR
				A3 - black & white	01/04/2011	£0.35	01/04/2011	£0.35	0.0%	no change	0	0	0	0	0	SR
				A3 - colour	01/04/2011	£0.40	01/04/2011	£0.40	0.0%	no change	0	0	0	0	0	SR

## 10. SUSTAINABLE DEVELOPMENT, WASTE MANAGEMENT, COUNTRYSIDE - E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Reasons for change	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
		D	Recover costs	Copy of Legal Order package	01/04/2011	£3.40	01/04/2011	£3.40	0.0%	no change	0	0	0	0	0	SR
		D	Recovery of cost	Protectes Species Advice to District Authorities (hourly rate)	07/10/2011	£20.00	07/10/2011	£20.00	0.0%				50	1	1	NB
		D	Recovery of cost	Specialist Ecological Planning Advice for District Authorities (hourly rate -	07/10/2011	£22.00	07/10/2011	£22.00	0.0%				40	1	1	NB
		D	Recovery of cost	Specialist Ecological Planning Advice for District Authorities (hourly rate, senior staff)	07/10/2011	£30.50	07/10/2011	£30.50	0.0%				4	0	0	NB
<b>Sub-Total Sustainable Development</b>												<b>299</b>	<b>272</b>	<b>-33</b>		

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt



## 11. PROPERTY ASSET MANAGEMENT & DIRECTOR'S OFFICE- E&E - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
EE3	<b>PROPERTY ASSET MANAGEMENT</b>												
	Corporate Properties	D	Recovery of full cost	Rents controlled by terms of the lease	01/04/2009	Various	01/04/2009	Various	-	292	298	0	EX
	Staff Housing	D	Recovery of full cost		01/04/2009	Various	01/04/2009	Various	-	142	142	-3	EX
	Smallholdings	D	Recovery of full cost		01/04/2009	Various	01/04/2009	Various	-	48	50	1	EX
	Oxford Castle site (opted)												SR
	Any provision for parking a motorcar - garage etc												SR
	<b>Sub-Total Property Asset Management</b>									<b>482</b>	<b>490</b>	<b>-2</b>	
EE3-2	<b>FACILITIES MANAGEMENT</b> <b>Admin Support Services</b>	D	Recover costs	Sale of Planprints - up to A1 size - up to A0 size - over A0 size	01/04/2008 01/04/2008 01/04/2008	£7.90 £9.90 £14.80	01/04/2008 01/04/2008 01/04/2008	£7.90 £9.90 £14.80	0.0% 0.0% 0.0%	0	0	0	SR SR SR
			Recover costs	Sale of Photocopies (per side) A4 - black & white A4 - colour A3 - black & white A3 - colour	01/04/2011 01/04/2011 01/04/2011 01/04/2011	£0.25 £0.30 £0.35 £0.40	01/04/2011 01/04/2011 01/04/2011 01/04/2011	£0.25 £0.30 £0.35 £0.40	0.0% 0.0% 0.0% 0.0%	0	0	0	SR SR SR SR
		D	Recover costs	Staff time responding to external requests for information (per hour)	01/04/2010	£40.00	01/04/2012	£40.00	0.0%	0	0	0	SR
		D	Recover costs	Sale of Publications - Various	01/04/2008	Various	01/04/2008	Various		1	0	-1	ZR
	<b>Sub-Total Director's Office</b>									<b>1</b>	<b>0</b>	<b>-1</b>	
EE5-5	Food with Thought	D	Cost of providing lunchtime meal.	<u>School Meals Service</u> (a) Meals Income - Pupils (b) Meals Income - Adults	01/09/2011 01/09/2011	£2.10 £3.00	01/09/2012 01/09/2012	£2.00 £3.00	-4.8% 0.0%	0 0	0 0	0 0	NB SR
	<b>Sub-Total PAM, Director's Office, FWT</b>									<b>483</b>	<b>490</b>	<b>-2</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 12. ADULT LEARNING - Customer Services - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
EE5 EE5-9	<b>OXFORDSHIRE CUSTOMER SERVICES</b> Adult Learning	D	To recover costs and develop an additional income stream	<b>HIRE OF ADULT LEARNING PREMISES</b> <b>For educational purposes</b>						5	5	0	
				<b>For community groups:</b> Classroom/Adult Learning Lounge (max. 20 learners) Specialist workroom (e.g. woodwork, sewing machines, pottery) ICT Suite - including consumables (max. 12 learners) Hall, Gym, Lecture Theatre, Auditorium Outdoors facilities Outdoors facilities with use of indoor changing facilities	01/09/2010 01/09/2010 01/09/2010 01/09/2010 01/09/2010 01/09/2010	£8.80 £22.00 £22.00 £13.20 £5.50 £11.00	01/09/2010 01/09/2010 01/09/2010 01/09/2010 01/09/2010 01/09/2010	£8.80 £22.00 £22.00 £13.20 £5.50 £11.00	0.0% 0.0% 0.0% 0.0% 0.0% 0.0%				EX EX EX EX EX EX
		D	To contribute towards the cost of the service	<b>ADULT LEARNING COURSE FEES</b> Personal & Community Development Learning: Standard Courses Workshops Lip-Reading  ESOL (English Speakers of Other Languages)  Further Education: Standard Courses GCSE  Overseas Learners - EFL, PCDL, FE Plus Groups - Standard Courses	01/09/2010 01/09/2010 01/09/2010  01/01/2010  01/09/2008 01/09/2010  01/09/2010 01/09/2010	£4.00 £5.50 £2.00  £3.00  N/A £3.55  £6.50 £5.50	01/09/2010 01/09/2010 01/09/2010  01/09/2010  01/09/2010 01/09/2010  01/09/2010 01/09/2010	£4.00 £5.50 £2.00  £3.00  N/A £3.55  £6.50 £5.50	0.0% 0.0% 0.0%  0.0%  0.0% 0.0%  0.0% 0.0%	764	715	-64	EX EX EX  EX  EX EX  EX EX
	<b>Sub-Total Adult Learning</b>									<b>769</b>	<b>720</b>	<b>-64</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

### 13. OXFORDSHIRE CUSTOMER SERVICES - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13 Total £000	Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
EE5	OXFORDSHIRE CUSTOMER SERVICES												
EE5-2	Money Management	SA	Recovery of full cost	Court of Protection income						103	103	-2	NB
EE5-2	Payroll Control	D	Recovery of full cost	Provision of payroll services etc						10	10	0	SR
EE5-4	Learning & Development	D	Recovery of full cost	Fire prevention training						120	83	-39	SR
EE5-4	Occupational Health Service	D	Recovery of full cost	Provision of service to outside bodies						1	1	0	SR
EE5-8	Translation Service		Recovery of full cost	Translation services	01/04/2008	Various				12	12	0	SR
	<b>Sub-Total Customer Services</b>									<b>246</b>	<b>209</b>	<b>-42</b>	
	<b>Sub-Total Highways &amp; Transport</b>									<b>6,785</b>	<b>6,914</b>	<b>-6</b>	
	<b>Sub-Total Sustainable Development</b>									<b>299</b>	<b>272</b>	<b>-33</b>	
	<b>Sub-Total Property Asset Management</b>									<b>483</b>	<b>490</b>	<b>-2</b>	
	<b>Sub-Total Adult Learning</b>									<b>769</b>	<b>720</b>	<b>-64</b>	
	<b>TOTAL ENVIRONMENT &amp; ECONOMY</b>									<b>8,582</b>	<b>8,606</b>	<b>-148</b>	

#### Legal Position on charging

SP Statutory Prohibited  
 SA Statutory Arrangements  
 D Discretionary (LG Act 2003)

#### VAT Class

SR Standard Rate (20% 4 Jan 2011)  
 ZR Zero Rated  
 NB Non Business  
 EX Exempt

## 14. REGISTRATION SERVICES - CEO - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000		
CEO4 CEO4-8	<b>CHIEF EXECUTIVE'S OFFICE</b> Registration Service	D	To raise revenue to cover the costs of the registration service	To licence approved premises for a three-year period	01/04/2010	£1,950.00	01/04/2010	£1,950.00	0.0%	29	57	29	57	-1	NB
		D	To cover a proportion of the costs	<b>Marriage &amp; Civil partnership fees at former Register Office</b> <b>Marriage rooms Monday - Friday and Saturday between 9.15am and 12 noon.</b>											
		SA		Abingdon- Roysse Court (Mon -Fri)	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Banbury Bodicote House	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Bicester - Garth Park	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Didcot - Broadway Room	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Henley - Regatta Court	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Oxford - Tidmarsh Lane											
				RO Wed- Fri	01/04/2010	£43.50	01/04/2010	£43.50	0.0%	164	7	164	7	0	EX
				Dexter Room Tues-Fri	01/04/2011	£100.00	01/04/2012	£110.00	10.0%	172	17	172	19	2	EX
				Dexter Room Sat AM	01/04/2011	£170.00	01/04/2012	£180.00	5.9%	134	23	134	24	1	EX
				Wheatley - Shotover Room	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Witney - Windrush Rooms	01/04/2011	£170.00	01/04/2012	£180.00	5.9%						EX
				Total for all district Offices	01/04/2011	£170.00	01/04/2012	£180.00	5.9%	485	82	485	87	3	EX
				Total for all district Offices	01/04/2011	£400.00	01/04/2012	£410.00	2.5%	140	56	140	57	0	EX
				Total for all district Offices	01/04/2011	£490.00	01/04/2012	£500.00	2.0%	6	3	6	3	0	EX
				Attended chapel	01/04/2010	£83.50	01/04/2012	£83.50	0.0%	4		4		0	EX
			To raise revenue to cover the costs of the Registration Service	<b>Marriages at Approved Venues (9.00am to 5.00pm)</b>											
				Monday - Thursday	01/04/2011	£350.00	01/04/2012	£360.00	2.9%	108	38	108	39	0	EX
				Friday & Saturday	01/04/2011	£400.00	01/04/2012	£410.00	2.5%	860	344	860	353	2	EX
				Sunday & Bank Holiday	01/04/2011	£490.00	01/04/2012	£500.00	2.0%	117	57	117	58	0	EX
			To raise revenue to cover the costs of the Registration Service	<b>Other Civil Ceremonies ( Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices</b>											
				Monday - Friday	01/04/2011	£190.00	01/04/2012	£200.00	5.3%	0	0	0	0	0	SR
				Saturday	01/04/2011	£210.00	01/04/2012	£220.00	4.8%	24	5	24	5	0	SR
				Sunday & Bank Holiday	01/04/2011	£260.00	01/04/2012	£270.00	3.8%	16	4	16	4	0	SR
				Individual Citizenship Ceremonies	01/04/2011	£140.00	01/04/2012	£150.00	7.1%	17	2	17	2	0	SR
				Group Citizenship Ceremony at County Hall	01/04/2010	£80.00	01/04/2010	£80.00	0.0%	926	74	926	74	-2	EX
			To raise revenue to cover the costs of the Registration Service	<b>Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues</b>											
				Monday - Friday	01/04/2011	£190.00	01/04/2012	£200.00	5.3%	4	1	4	1	0	SR
				Saturday	01/04/2011	£210.00	01/04/2012	£220.00	4.8%	5	1	5	1	0	SR
				Sunday & Bank Holiday	01/04/2011	£260.00	01/04/2012	£270.00	3.8%	12	3	12	3	0	SR
				Individual Citizenship Ceremonies	01/04/2011	£200.00	01/04/2012	£210.00	5.0%	0	0	0	0	0	SR

## 14. REGISTRATION SERVICES - CEO - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12		Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class			
					Effective Date	Rate	Effective Date	Proposed Rate		Unit	Total £000	Unit	Total £000					
CEO4-8	Registration Services (cont'd)		To raise revenue to cover the costs of the Registration Service	<b>Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council</b>														
				Monday - Sunday/BH	01/04/2011	£350.00	01/04/2012	£360.00	2.9%	16	6	16	6	0	SR			
				Saturday	01/04/2011	£350.00	01/04/2012	£360.00	2.9%	0	0	0	0	0	SR			
				Sunday & Bank Holiday	01/04/2011	£350.00	01/04/2012	£360.00	2.9%	0	0	0	0	0	SR			
				Civil Funerals	01/04/2010	£180.00	01/04/2010	£180.00	0.0%	32	6	32	6	0	ZR			
				D	To raise revenue to cover the costs of the Registration Service	<b>Nationality Checking Service</b>												
				Adult ( single application)		01/04/2011	£60.00	01/04/2012	£65.00	8.3%	668	40	668	43	2	SR		
				Child under 18 who applies separately to parents		01/04/2011	£30.00	01/04/2012	£35.00	16.7%	98	3	98	3	0	SR		
				SA	To raise revenue to cover the costs of the Registration Service	<b>Certificate Fees</b>												
				SA		Births,Deaths& Marriage Certificates on day of registration	01/04/2010	£3.50	01/04/2010	£3.50	0.0%	39,798	139	39,798	139	-3	EX	
							01/04/2010	£7.00	01/04/2010	£7.00	0.0%						EX	
							01/04/2010	£9.00	01/04/2010	£9.00	0.0%	9,012	81	9,012	81	-2	EX	
				SA		Short Birth Certificate on day of registration	01/04/2010	£3.50	01/04/2010	£3.50	0.0%						EX	
							01/04/2010	£7.00	01/04/2010	£7.00	0.0%						EX	
							01/04/2010	£9.00	01/04/2010	£9.00	0.0%	46	1	46	1	0	EX	
				SA		Searches in indexes	01/04/2010	£18.00	01/04/2010	£18.00	0.0%						EX	
				SA		Marriages and Civil Partnership Notice of Marriage/Civil Partnership (for 1 person)	01/04/2010	£33.50	01/04/2010	£33.50	0.0%	4,797	161	4,797	161	-3	EX	
						Commemorative Certificates	01/04/2010	£5.00	01/04/2010	£5.00	0.0%	273	1	273	1	0	SR	
Certificate fees are Statutory Fees and no notification of fee increases for 2011/12 have been received to date.																		
*NB £3.50 is already included in fees for Registration offices and Approved Venue ceremony fees, but couples may request more than one and these are charged at £3.50.																		
<b>Sub-total Registration</b>												<b>1,212</b>	<b>1,235</b>	<b>-1</b>				

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 15. CHIEF EXECUTIVE'S OFFICE - CEO - Review of Charges 2012/13

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2011/12		2012/13		% increase in fees & charges	Expected Income 2011/12 Total £000	Expected Income 2012/13		Income rising above 2% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000		
CEO4	<b>Law &amp; Governance</b>													
	<b>Legal Services</b>													
	Legal Services	SA & D	Recovery of full cost	Sec106 and other legal charges	01/04/2011	£170.00	01/04/2011	£170.00	0.0%	127		250	120	SR
	Legal Services	D	Recovery of full cost	Work for outside bodies	01/04/2011	-	01/04/2011	-	-	9		4	-5	SR
	<b>Democratic Services</b>													
	Education appeals (Admissions)	D	Recovery of full cost	Work for outside bodies (Academies) For first appeal of each day per school For each subsequent appeal per day	20/12/2011 20/12/2011	£100.00 £70.00	01/04/2012 01/04/2012	£100.00 £70.00	0.0% 0.0%	0		6	6	SR
	Education appeals (Exclusions)	D	Recovery of full cost	Work for outside bodies (Academies) For each exclusion (up to 25 hours work) Rate per hour if it takes more than 25 hours	20/12/2011 20/12/2011	£1,050.00 £34.00	01/04/2012 01/04/2012	£1,050.00 £34.00	0.0% 0.0%	0		1	1	SR
CEO5	<b>Strategy &amp; Communications</b>													
	Communications & Marketing	D	Recovery of full cost	Marketing services	01/04/2011	-	01/04/2011	-	-	5			-5	SR/ZR
	<b>Sub-Total Chief Executive's</b>									141		261	117	
	<b>Sub-Total Registration</b>									1,212		1,235	-1	
	<b>TOTAL CHIEF EXECUTIVE'S OFFICE</b>									1,353		1,496	116	

### Legal Position on charging

SP Statutory Prohibited  
SA Statutory Arrangements  
D Discretionary (LG Act 2003)

### VAT Class

SR Standard Rate (20% 4 Jan 2011)  
ZR Zero Rated  
NB Non Business  
EX Exempt